

# School Buddies

Before & After School Club



Holden Clough Primary School  
St Albans Avenue  
Ashton Under Lyne  
Lancashire, OL6 8XN

Tel: 07808 202 204 anytime  
Direct line 0161 331 3246 (during opening times only)

Club Manager Roseann Royle  
Email [info@schoolbuddies.co.uk](mailto:info@schoolbuddies.co.uk)

# School Buddies

## Vision Statement

Every child, every day, for a better tomorrow

*We pride ourselves in providing your children enriching day-to-day experiences through opportunities to develop socially and emotionally and learn through play and exploration.*

*School Buddies provides a warm, caring environment beyond school hours where your children have the opportunity to play with school friends and build confidence with their peers. School Buddies offers exciting activities, which stimulate children to be healthier and happier, including sports, art activities, ICT, homework and free choice play. Our activities are age-appropriate, and we follow the EYFS foundation stage guidelines for our early year's children. From the indoor to the outdoors, it is important to us that children spends their out-of-school hours in a safe and stimulating environment, under the guidance of qualified staff.*

## **PLAY PROVISSIONS**

Learning through stimulating activities and play are the focus of our club. All play activities are planned in accordance to the children's needs, age, preferences and abilities. The main room is divided into many different areas, each providing activities for your child to enjoy, such as painting and creating models from recycled materials and playdough. The role play area includes A kitchen, pet parlour, puppet shows, hairdressers and the construction area which has many building materials such as Lego and Duplo and Knex. Tabletop activities are available, and children can choose what game they wish to play, Monopoly, Scrabble, Dominos, Lotto or which jig saw they wish to complete. The book box has a wide range of fictional and non-fictional books including the `Oxford Tree Early Years reading scheme used within school. Children also have access to modern technology in a variable form, including PlayStation and Wii. They will have the opportunity to contribute to and produce the club newsletter putting together articles and club information.

## **PARENTAL INVOLVEMENT & INFORMATION**

Parents are welcome to actively get involved with the club on a voluntary basis in any way they can. This can be from regularly donating recyclable materials for craft activities to helping with any ideas or suggestions that you might have. We will keep parents informed of any activities and development of the club through a variety of sources such as newsletters, parent's information boards and day to day to contact.

## **KEYWORKERS**

Each Early Years Stage child will be allocated a 'Key worker' at the club; this person is a member of staff team and has several responsibilities towards your child. They are there to provide support and guidance for both the parents and child and to ensure that your child's interests and needs are being met in the best way possible.

## **SCHOOL ACTIVITIES**

We appreciate that Holden Clough have many of their own after school activities such as, gym club, cookery club etc and we would in no way discourage parents from allowing their child/ren from attending these. As we are situated in the school, we are more than happy to collect your child from their activity when it finishes, all we ask is that you give us prior warning that your child/ren is attending these clubs.

## **INDIVIDUAL NEEDS and ILLNESS**

The club will endeavour to meet the needs of all children regardless of their gender, race, culture or educational/medical needs and where necessary we will seek appropriate advice and training prior to the child attending. All staff have up to date certificate in paediatric first aid. Should a child have specific medical needs the club and parent/carer will need to complete a 'Care Plan', this will detail the specific needs of the child and the approach staff must take to ensure continuity of care and will include such things as Asthma and the use of inhalers. Should a child become unwell whilst attending the Club at any time of day, parents or the additional emergency contact person will be contacted, and the child must be collected as soon as possible.

## SNACKS

Children who attend our before school club will be provided with a healthy breakfast of cereal, toast or crumpets, malt loaf or fruit. After school children can enjoy a healthy snack. The menu is available at the club. Please advise us of any dietary requirements your child may have on registration.

## BEFORE SCHOOL

The before school facility caters for up to 50 children and is open from 7.30am. Children's breakfast is served until 8.30. They can choose to catch up on homework, play or generally relax before the start of the school day. Staff will escort children to their classroom at 8.55am.

## AFTER SCHOOL

The after-school facility caters for up to 50 children. Staff will collect your child from their classroom. Once in the after-school club children will have the opportunity to have a drink and snack then the register will be completed for that session. The children will then be able to enjoy all the activities planned for them or do something of their own choosing. We are more than happy to assist children with any homework they wish to complete during their time with us.

## SETTLING IN

We intend to work closely with parents and school alike when settling children into our out of school facility. It is beneficial and positively encouraged that all children visit the setting with a parent/carer prior to taking up their place. This may be when the children come for their taster afternoons or as and when parents would like. Information regarding your child's interests and hobbies will be gathered from the child, parents and school to help them settle in and be stimulated.

## Opening times and cost of sessions

The club with is open from 7.30am to 8.50am Monday to Friday  
3.10pm to 5.30pm Monday to Friday

<b>Morning session</b>	Fee	
7.30am – 8.50am	£6.25	* Please note breakfast is included.
8.00am – 8.50am	£4.75	
<b>Afternoon session</b>		
3.10pm – 4.00pm	£4.75	* Please note afternoon snack is included.
3.10pm – 5.00pm	£7.75	
3.10pm – 5.30pm	£9.25	
Full Time Weekly Fee		
7.30 am start <u>OR</u>	£70.25	
8.00 am start	£62.75	
Breakfast/ Snack menu is available in reception area.		

The above fee will be reduced by 25% for a second and subsequent child of the same family.